

ISO 22301:2019 BUSINESS CONTINUITY MANAGEMENT SYSTEM LEAD AUDITOR TRAINING COURSE

TIME (DAY)	5
TRAINING OPTIONS	General Participation & In-House & Online
LANGUAGE	Turkish, English
COURSE CODE/ACCREDITATION	A020557 / CPD

COURSE AIM

ISO 22301 Lead Auditor Training provides the knowledge and skills required to manage First, Second and Third-party SMS audits by emphasizing independent audit principles and practices.

WHO SHOULD ATTEND

- Business Continuity Managers, Risk Managers, IT Managers or Consultants,
- Experts who will be involved in bringing the ISO 22301 Business Continuity Management System standard to an organization,
- System administrators who have just started Business Continuity Management and Business Continuity Management System,
- Internal and External Auditors who have just started the Business Continuity Management System

COURSE CONTENT

- Business continuity terminology,
- Compliance with current laws,
- Interpreting the requirements of the ISO 22301 standard in the context of an audit,
- Control concept, types and resource requirement,
- Responsibilities and duties of Auditor and Lead Auditor,
- Disclosure of the auditor's role in planning, conducting,
- reporting and monitoring an audit in accordance with ISO 19011 (as required according to ISO 17021).
- Asking questions, interviewing, audit findings, reporting,
- Managing control psychology and difficulties,
- Detection of nonconformity, classification,
- Follow-up activities,
- Lead Auditor Exam

IMPORTANT NOTES

NOTE 1: Participants should be familiar with Business Continuity Management or ISO 22301 before attending this training.

NOTE 2: In order to get a certificate of achievement in training, the exam passing grade is 70 points, and the Attendance Certificate will be given to those who cannot get a valid grade. You have the right to repeat the lead auditor exam 1 time free of charge within 12 months.

NOTE 3: In order to take the exam, attendance at least 70% is required.

NOTE 4: CFECERT does not have any commitments about CANDIDATE AUDITING and INTERNSHIP, which should be done after the training so that you can work as an auditor/lead auditor in any certification body. This training is a prerequisite for being an auditor/lead auditor, and appointment procedures must be completed by the certification body you will be assigned to. The conditions required to become an auditor/lead auditor after training are as follows;

- Vocational education or training at a level equivalent to university education (If the person in question has completed a High School and/or university education suitable for the sector, the work experience requirement may be reduced by 1 year)
- Must have at least four years full-time work experience in information technologies, with at least two years in a role or position related to information security,
- Must have successfully completed at least five days of training, the scope of which can be evaluated in accordance with BCMS audits and audit management,
- He/she should have gained experience in the entire information security assessment process before taking on the responsibility of acting as an auditor. It is essential that this experience has been provided by participation in at least four certification audits of at least 20 days in total, including documentation and risk assessment review, application assessment and audit reporting. Includes re-certification audit and surveillance audit. A maximum of 5 days of 20 days is performed as a surveillance examination.

NOTE 5: Also for Lead Auditors;

Participating in at least three full BCMS examinations as an auditor. Participation should include initial scope and planning, document review and risk assessment, implementation assessment and formal audit reporting.