

# BS 10012:2017 + A1:2018 PERSONAL INFORMATION MANAGEMENT SYSTEM IMPLEMENTATION TRAINING COURSE

TIME (DAY)	2
TRAINING OPTIONS	General Participation & In-House & Online
LANGUAGE	Turkish, English
COURSE CODE/ACCREDITATION	CPD

## COURSE AIM

To provide a framework for the implementation of a personal information management system (PIMS) based on BS 10012: 2017 + A1: 2018. BS 10012: 2017 is the British Standard that specifies the requirements for PIMS, which provides the framework for maintaining and improving compliance with data protection requirements and good practices.

The 2017 edition of BS 10012 is written under the General Data Protection Regulation (GDPR) and is closely aligned with the Regulation. As a result of the entry into force of the UK Data Protection Act in 2018, some minor changes were made and became Standard BS: 10012: 2017 + A1: 2018.

This training includes these changes. By participating in this two-day training, we will explain how to implement a BS 10012: 2017 based PIMS, how to develop the implementation plan, how to carry out the necessary implementation activities and how to develop the necessary documentation.

## WHO SHOULD ATTEND

- All parties involved in the planning, implementation and maintenance of BS 10012: 2017 Personal Information Management System

## COURSE CONTENT

- Continuous improvement principle to implement BS 10012: 2017,
- Interpreting the basic concepts and requirements of BS 10012: 2017 from an application perspective,
- Preparation for third party certification,
- Implementation of the core requirements of BS 10012: 2017,
- Establishing and supporting the implementation of an action plan,
- How BS 10012: 2017 helps manage and reduce risks around personal information,
- Develop review skills and develop an implementation plan based on its current compliance with BS 10012: 2017.
- How BS 10012: 2017 complies with the core privacy principles of the GDPR,
- The roles of employees and senior management in PIMS,

## IMPORTANT NOTES

**NOTE 1:** We recommend that you have a general awareness of PIMS and a basic understanding of data protection principles and terminology. If you are not, we strongly recommend you to attend our BS 10012: 2017 Awareness Training.

**NOTE 2:** In order to obtain a training participation certificate, 70% attendance is required.